

# My Wedding Reception Ideas

|                                       |                                     |
|---------------------------------------|-------------------------------------|
| <i>Name:</i>                          |                                     |
| <i>Address:</i>                       | <i>Phone:</i>                       |
| <i>Facilities of Reception Venue:</i> | Parking:                            |
|                                       | Bathroom:                           |
|                                       | Cleanliness:                        |
|                                       | Space:                              |
|                                       | Floor Plan:                         |
|                                       | Bar:                                |
|                                       | Dance Floor:                        |
|                                       | Seating Arrangements:               |
|                                       | Gift Table/ Cake Table/ Main Table: |
|                                       | Entrance – Pre-dinner drinks:       |
| <i>Catering:</i>                      | Pre-dinner/ finger food:            |
|                                       | Main Course:                        |
|                                       | Desserts:                           |
|                                       | Price Range:                        |
|                                       |                                     |
| <i>Decorations:</i>                   | Alcohol arrangements:               |
|                                       | Table decorations:                  |
|                                       | Chairs:                             |
|                                       | Table Setting:                      |
| <i>Music:</i>                         | Sound Equipment:                    |
|                                       | Microphones/ Speakers:              |
|                                       | DJ/ Band:                           |
| <i>Photography:</i>                   | Suitable lighting:                  |
|                                       | Space – inside or outside?          |
| <i>Flowers:</i>                       | Centerpieces:                       |
|                                       |                                     |
| <i>Cake:</i>                          | Table:                              |
|                                       |                                     |

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